

**Masters Swimming Canada**  
Fun, Fitness, Friendship & Participation



**NOTICE OF ELECTION OF DIRECTORS  
2011-2013**

**Are you interested running for one of the four annually  
elected two-year term positions to the MSC board ?**

**Find out how you can help!**

**The role of the board member is described below.**

TO ALL MASTERS SWIMMING CLUBS:

Pursuant to the By-Laws, the term of office of four Directors ends at the conclusion of the Annual Meeting to be held in May 2011. Masters Swimming Canada is now calling for nominations to fill these four positions for a term of two years from the May 2011 Annual Meeting to the Annual Meeting in 2013.

The current Directors whose terms are ending are eligible under the by-laws to run for and serve an additional term. The nomination form must be signed by two masters swimmers registered with Masters Swimming Canada who are members of the nominee's Masters Swim Club.

On the 12th of April 2011, at the close of nominations, a list of the nominees, together with the ballots, will be distributed to each club with instructions as to how the club's vote(s) can be cast.

Completed nomination forms should be mailed to:  
Masters Swimming Canada  
5516 Spring Garden Rd.  
Halifax, NS B3J 1G6  
or scanned to a JPG image or PDF file and emailed to  
[Office@MastersSwimmingCanada.ca](mailto:Office@MastersSwimmingCanada.ca)

## **NOMINATION FORM**

### **NOMINATION:**

We, \_\_\_\_\_ and \_\_\_\_\_, masters swimmers registered with the \_\_\_\_\_ Masters Swim Club, hereby nominate \_\_\_\_\_ to serve as a Director of Masters Swimming Canada for a two year term from May 2011 to the Annual Meeting in 2013,.

\_\_\_\_\_  
Masters Swimmer

\_\_\_\_\_  
Masters Swimmer

I \_\_\_\_\_, certify that I am currently a registered member in good standing of Masters Swimmer Canada, and consent to stand for election, and to serve on the Board of Directors of Masters Swimming Canada if elected.

Nominee's signature: \_\_\_\_\_ Date: \_\_\_\_\_

## **Masters Swimming Canada Role of a Board Member**

As a board member you are in a position of trust ... you are entrusted with the role of ensuring the organization is governed effectively. In other words, you are elected by the membership of MSC to make certain that the organization and its board have the necessary structures and processes in place to effectively manage day-to-day operations.

In order to successfully carry out your role as a board member, you must fulfill some basic responsibilities, such as:

- Understanding and demonstrating a commitment to the mission and programs of MSC and being informed of the issues and trends that affect MSC.
- Contributing your skills, knowledge, influence, and other assets by actively participating in all meetings.
- Preparing for monthly telephone conference meetings by reading agendas, minutes and other reports as well as attending all meetings including an annual face to face meeting.
- Being an active participant in the boards' ongoing evaluation and strategic planning efforts, as well as board development activities.
- Understanding and monitoring MSC's financial affairs and ensuring that MSC is complying with all legal and regulatory requirements.

To effectively fulfill your role as an individual board member these are qualities that are essential to the board's success:

- Commitment
- Integrity
- Teamwork skills and a willingness to contribute skills, knowledge, ideas.
- Respect for others' contributions
- Creativity and innovation
- A positive attitude, enthusiasm

***MSC Mission Statement: MSC will provide national initiatives with strong partnerships that enhance the swimming experience for adults of all abilities.***

**Running an organization like Masters Swimming Canada  
is a team sport! Help us achieve our mission!**